



5 MAR 1970

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT: Authorization of Return Before Completion
of Tour of Duty

1. This memorandum contains a recommendation for your approval; this recommendation is in paragraph 3.
2. Confirming our conversations regarding your earlier position that the Director of Personnel should approve an individual's return prior to completion of his tour of duty abroad, when such return is determined to be in the government interest, I would propose that approval be by the Deputy Director concerned, with the concurrence of the Director of Personnel. The following language in the regulation would, I believe, accomplish this purpose:

"Upon the request of an Operating Official and the Head of the employee's Career Service, the Deputy Director concerned, with the concurrence of Director of Personnel, may approve the return of an individual before he completes his tour of duty abroad when such return is in the Government interest. These authorities and responsibilities may not be redelegated. The circumstances and Government interest involved will be fully explained in writing by the Operating Official. (The grant of home leave to an employee returned before the end of his tour of duty abroad is governed by



25X1

3. It is recommended that the language proposed in paragraph 2 above be substituted for the language in Paragraph 20-18e of the attached proposed regulation.



25X1

John W. Coffey
Acting Deputy Director
for Support

Attachment

SUBJECT: Authorization of Return Before Completion of Tour of Duty

CONCUR:

[Redacted Signature]

for Director of Personnel

5 March 1970
Date

25X1

The recommendation contained
in paragraph 3 is approved:

[Redacted Signature]

Executive Director-Comptroller

6 Mar 70
Date

25X1

SSA/DDS

[Redacted Signature] (3-5-70)

Distribution:

Orig - Addressee (Return to DD/S)

1 - Ex. Dir. - Compt.

1 - ER

2 - DDS

2 - SSA/DDS

1 - D/Pers

25X1